

LEXAR

LEGAL ADMINISTRATION SERVICES

PR ODUCT LIST

MARCH 2019

COMPANY INCORPORATION

Incorporate your Limited Liability Company (Perseroan Terbatas) and ready to take your business scaled up. We do not offer company incorporation other than Perseroan Terbatas, since we believe your utmost company professionalism start from a legal entity of Perseroan Terbatas.

Pendirian PT (Full)
capital under 1 bio

Rp. 9.000.000,-

Pendirian PT (Full)
capital above 1 bio

Rp. 10.000.000,-

PT PMA
*Incorporation deed only,
exclude license*

Rp. 12.000.000,-

NOTARIAL ASSISTANCE

We focus on the deliverables and quality of works with numerous Notary partners backed us up.
You don't have to worry since we will secured the time and place as you pleased.

Incorporation Deed

*Akta Pendirian PT
capital under 1 bio*

Rp. 6.000.000,-

Agreement Deed

Akta Perjanjian

Rp. 2.000.000,-

Corporate Action

*Aksi Korporasi /
Akta Perubahan*

Rp. 5.000.000,-

Branch
Establishment Deed
Akta Cabang

Rp. 5.000.000,-

Notarial
Legalisation
Legalisasi Notariil

Start from
Rp. 1.000.000,-

Waarmerking

Rp. 300.000,-

BASIC LICENSE HANDLING

Starting your business is never been easier with transparent pricing. If you have incorporate your company with your own Notary, we can take care the rest basic license of your company establishment. Our pricing covers newly registered license, change of business data and/or license extension.

Basic Licenses
Package
(Jakarta)

Rp. 3.000.000,-

SKDP / NPWP /
SIUP / TDP
(Jakarta)

Rp. 1.000.000,-
per license

Basic Licenses
Package
*(*outside Jakarta)*

Rp. 10.000.000,-

SKDP / NPWP /
SIUP / TDP
*(*outside Jakarta)*

Rp. 3.000.000,-
per license

**additional transportation fee will be applied*

SECTORAL BUSINESS LICENSE

Not every business has the same business license. We cover most of your business license, and if not, let us know and we will shortly get in touch with you to provide solutions.

**Construction
Business License**

SIUJK

Start from
Rp. 18.000.000,-

**Tourism
Business Registry**

TDUP

Rp. 3.500.000,-
s/d
Rp. 15.000.000,-

**Electronic System
Provider**

PSE

Rp. 5.000.000,-

**BKPM
Business License**

Izin Usaha BKPM

US\$ 1.500
IDR equivalent

**BKPM Investment
Registration**

*Pendaftaran Penanaman
Modal BKPM*

US\$ 1.000
IDR equivalent

**BKPM
Representative
Office**

Kantor Perwakilan BKPM

US\$ 1.000
IDR equivalent

**Investment Activity
Report (LKPM)**

*Laporan Kegiatan
Penanaman Modal*

Rp. 5.000.000,-

CORPORATE SECRETARIAL

Not every business has the same business license. We cover most of your business license, and if not, let us know and we will shortly get in touch with you to provide solutions.

General Meeting of Shareholder (yearly)

*Rapat Umum Pemegang
Saham Tahunan*

Start from
Rp. 2.000.000,-

Extraordinary General Meeting of Shareholder

*Rapat Umum Pemegang
Saham Luar Biasa*

Start from
Rp. 2.000.000,-

Commisioner Board Resolution

*Persetujuan Dewan
Komisaris*

Rp. 1.000.000,-

**Drafting
Agreement**

Penyusunan Perjanjian

Start from

Rp. 8.000.000,-

**Review
Agreement**

Peninjauan Perjanjian

Start from

Rp. 6.000.000,-

INTELLECTUAL PROPERTY PROTECTION

Whether it's brand, invention, script, art, or any intangible assets form, we got you cover to secure those valuable matters. We encourage every company to at least secured their trademark, and the rest will go on.

Trademark Registration

Registrasi Merk

Rp. 3.500.000,-
per class

Copyright Registration

Registrasi Hak Cipta

Rp. 2.500.000,-

Patent Application

Aplikasi Paten

Start from
Rp. 13.000.000,-

Industrial Design

Desain Industri

Start from
Rp. 13.000.000,-

**Trade Secret
Application**

*Pendaftaran
Rahasia Dagang*

Start from
Rp. 5.000.000,-

**IPR Licensing
Agreement**

Lisensi HAKI

Start from
Rp. 5.000.000,-

**BPJS
Ketenagakerjaan**

Start from
Rp. 1.500.000,-

**BPJS
Kesehatan**

Start from
Rp. 1.000.000,-

EXPATRIATE SERVICES

We take care of foreigner intends to work in Indonesia, starting from their arrival until securing their necessary work license.

*exclude PNPB and Telex Fee

**WLTK + RPTKA
+ IMTA**

Rp. 11.000.000,-

**KITAS
Assistance**

Kartu Izin Tinggal Terbatas

Rp. 3.000.000,-

**Work Permit
Package**

WLTK + RPTKA + IMTA + KITAS

Rp. 13.000.000,-

LET'S WORK WITH US

Since 2015, our founder has committed to provide legal education to SMEs and Startup through Individual & Startup Legal Clinic. To date, more than 300+ startups, entrepreneurs and changemakers has been impacted by us.

Let's work with us!

LEXAR
CORPORATE SECRETARY SERVICES



PT Lexar Karya Progresif

Cohive Menara Mandiri 2, Jl. Jend. Sudirman No.54-55, Senayan,
Kebayoran Baru, Jakarta Selatan

